



**STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY
OFFICE OF THE PROFESSIONS**

89 Washington Avenue, Albany, NY 12234
85 Allen Street, Suite 120, Rochester, NY 14608
250 Veterans Memorial Highway, Room 3A-15, Hauppauge, NY 11788

December 7, 2023 - 9:30 A.M.

OPEN SESSION MINUTES

Primary Board Members Present:

- M. Noviello, P.E., L.S. (Chair)
- D. D'Angelo, P.E.
- P. VanHaverbeke, L.S.
- L. Woods, P.E.
- A. Friedman, P.T.
- R. Frandina, P.E., L.S. (remote in Rochester, NY)
- B. Holbritter, L.S.
- W. Kelly, P.G.
- J. Patota, P.G.
- T. Mitchell, P.E. (remote in Rochester, NY)
- R. Nogle, P.E. (remote in Rochester, NY)
- S. Porter, L.S.
- R. Watt, P.G. (remote in Rochester, NY)
- D. Franzi, P.G.
- M. Rygel, P.G.
- J. Janora, P.G.
- G. Marcus, P.E.

Extended Board Members Present:

- E. Haas, P.E. (remote in Hauppauge, NY)

Primary Board Members Absent:

- J. Martin, P.E. (Vice Chair)

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education
- R. deOlde – Supervisor Professional Education Programs
- M. Borden – Education Credentials Specialist 3

Visitors:

- Mark Kriss – NYSSPE, left at 11:10 A.M.

- Emily Whalen – NYSAPLS
- Shannon Owens – ACEC NY

1. Call to Order – Open Session

Chair Noviello called the Open Session to order at 9:30 A.M.

2. Introductions and Welcome New Board Members

The ES provided a summary of education and professional background information for the two (2) new Board Members: J. Janora, P.G. and G. Marcus, P.E. Members Janora and Marcus expanded on their respective summaries.

3. NYSED Presentations – Division of Professional Education

R. DeOlde provided an overview of the Professional Education Program Review (PEPR) Bureau, where staff review and register new and existing professional education programs. M. Borden provided an overview of the Comparative Education (Comp Ed) Bureau, where staff review applicant education from programs not registered by NYS or not accredited by an applicable organization (e.g., ABET). A Q&A session was held thereafter.

4. Meeting Minutes

The Open Session meeting minutes from the September 7, 2023 Board meeting were reviewed.

Motion – Franzi/Friedman: Approve September 7, 2023 meeting minutes with minor amendments.
PASSED, with two (2) abstentions.

5. Chair and Vice Chair Reports

Chair Noviello deferred commentary to committee reports. The ES deferred commentary on behalf of Vice Chair Martin until committee reports.

6. Executive Secretary Report

- The Board Office report listed the number of new licenses issued through mid-November 2023, along with registered licensee statistics for professional engineers, land surveyors, and professional geologists (as of July 1, 2023). These statistics will be shared quarterly; registration trends over time will be discussed at the March 2024 meeting.
- The Board of Regents (BOR) appointed J. Janora P.G., and G. Marcus P.E. to a first primary term appointment as of October 17, 2023 and November 14, 2023, respectively. B. Holbritter L.S. and T. Mitchell P.E. were reappointed by the BOR for a second primary term appointment as of September 18, 2023.
- There are under 100 P.E. exam and endorsement applications in queue. Board Members were thanked for their continued efforts to make application reviews a priority.
- Degree award and curricular changes were registered and approved by the Department for SUNY Geneseo's Geological Sciences program on October 19, 2023.
- On October 31, 2023, a new B.S. Aerospace Engineering program was registered and approved by the Department. The program will be offered at Rensselaer Polytechnic Institute.

- Information on a September 2023 L.S. review course, STEAM day, a public discipline case, travel/honorarium, board member contact sheet and upcoming trainings was provided.
- Although the Legislation of Interest document remains unchanged from the last Board meeting, the meeting visitors were asked to indicate any legislation of interest for their respective organizations that they wanted to share with the Board for information.
- The ES discussed Fall 2023 and upcoming conferences. Board Members were asked to provide conference suggestions to the ES, noting that the NYSED review process for conference requests takes time.

7. Professional Engineering Committee Report

ES reported in Chair Martin's absence and stated that the committee met on November 16, 2023, continuing their discussion on applicant experience reviews. Although the committee has started studying S01049/A05051 (applicant with a bachelor's degree or higher in engineering technology), the Board has not been formally tasked by NYSED to provide an advisory opinion. NCEES P.E. Civil Exam updates and a virtual Ethics presentation for Capital District E-Week 2024 were also discussed.

8. Land Surveying Committee Report

Chair Holbritten reported that the committee met on November 21st to review the October 2023 exams and select the items for the March 2024 examination. A virtual meeting will be held in early January (TBD) to discuss application and experience reviews. The committee will meet January 24th to review challenges to the October 2023 exam and finalize the March 2024 examination. NYSED will co-present at the NYSAPLS conference on January 19, 2024 on preparing NYSED licensure applications.

9. Professional Geology Committee Report

Chair Patota reported that she virtually attended the ASBOG Annual Conference in late October 2023. Topics discussed included the five-year exam Task Analysis Survey (TAS) using the Fundamentals of Geology (FG) exam as an assessment tool and the exam statistics. Also, the ES and four (4) Board members (B. Kelly P.G., J. Janora P.G., R. Watt P.G., and J. Martin P.E.) joined her for a presentation during the New York State Council of Professional Geologists (NYSCPG) Geology Days on November 14, 2023; practice, ethics, and licensure matters were addressed during that presentation. The committee will focus on public outreach and updating the associated presentation.

10. Access & Outreach to the Professions Committee Report

Chair Woods noted that he was on a joint call with ASCE representatives and the ES a few weeks earlier to discuss how applications are reviewed by the Board and what the Board's professions are all about. Discussion ensued regarding presentation opportunities to the young professionals and student chapters of ASCE, as well as city and state departments.

The Board will investigate participating at the 2024 Northeastern Geological Society Northeastern Section Meeting in Manchester NH March 2024. This event has been identified as a major opportunity to message on licensure in New York.

11. Education Committee Report

Chair Mitchell reported that the committee has met once since the September 2023 Board Meeting and individual comments on two (2) programs online via SharePoint. Discussion regarding new and ongoing proposals will be covered in Executive Session.

12. Legislation Committee Report

ES reported in Chair Martin's absence on this topic during the Professional Engineering Committee Report.

13. Project Delivery Methods Committee Report

Chair D'Angelo reported that there have been no meetings for this committee since the previous Board meeting. Future topics of interest include qualifications-based selection (QBS), professional organization standards, NYS, and national trends.

14. Continuing Business

The Architecture Practice Guidelines are posted on the NYSED website. Board Members were tasked to read this version, as Architecture is also a design profession with many overlapping regulations; information in that document may inform the Practice Guidelines reviews for PE, LS and PG.

The Memorandum of Understanding (MOU) regarding Professional Study of Land Surveying Evaluation was further discussed and restructured. It pertains to using non-matriculated coursework to fill degree gaps, while meeting current regulatory requirements where clarity is not provided in the current regulations.

Motion – Holbritter/Kelly: Move to approve revised MOU.
PASSED UNANIMOUSLY.

The STEM PowerPoint outreach presentation was reviewed during the meeting and refresh/update ideas were discussed. Target audience is middle and high school students. A planning meeting to further discuss updates will be planned (TBD). May collaborate with the NYSED OP Professional Connections Unit to add on the NYSED website once the presentation is updated and finalized.

The revised Continuing Education Committee/Task Force Tracking Form was reviewed. Once finalized, this form will be posted online.

15. New Business

Discussion was held for the 2024 Board Chair and Vice-Chair Board Member positions.

Motion – Holbritter: Move to nominate Chair Noviello for 2024 term.
PASSED, with one (1) abstention.

Motion – Patota: Move to nominate Vice-Chair Martin for 2024 term.
PASSED UNANIMOUSLY.

The 2024 Board Meetings will be held on 3/7/2024, 6/13/2024, 9/12/2024 and 12/5/2024, with locations for those four (4) meetings TBD. Each meeting will be scheduled to begin at 9:30 A.M.

Current Board Committee membership and chairs will remain unchanged. However, new members will be added to their respective professional committee and to those where individual interest is expressed.

16. Topics for Next Meeting

ES stated that the practice guidelines documentation for PE, LS and PG will be reviewed.

17. Executive Session and Adjournment

Motion – Patota/Kelly: Move to break at 12:33 P.M. and reconvene at 1:00 P.M. for Executive Session.
PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary