



**STATE BOARD FOR ENGINEERING, LAND SURVEYING & GEOLOGY
OFFICE OF THE PROFESSIONS**

89 Washington Avenue, Albany, NY 12234
&
85 Allen Street, Suite 120, Rochester, NY 14608

June 8, 2023
~following open session~

EXECUTIVE SESSION MINUTES

Primary Board Members Present:

- M. Noviello, P.E., L.S. (Chair)
- J. Martin, P.E. (Vice Chair)
- A. Friedman
- R. Frandina, P.E., L.S. (Remote SED Office - Rochester)
- D. D'Angelo, P.E.
- B. Holbritter, L.S.
- W. Kelly, P.G.
- J. Patota, P.G.
- T. Mitchell, P.E. (Remote SED Office - Rochester)
- R. Nogle, P.E.
- P. VanHaverbeke, L.S.
- L. Woods, P.E.

Extended Board Members Present:

- None

Board Members Absent:

- D. Franzi, P.G.
- M. Rygel, P.G.

Subject Matter Expert Present:

- H. Palmer (Remote SED Office - Rochester)

Board Office Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

Visitors:

- None

1. Call to Order

Chair Noviello, P.E., L.S. called Executive Session to order.

2. Meeting Minutes

The Executive Session meeting minutes from March 9, 2023 were reviewed.

Motion – Mitchell, P.E./Patota, P.G.: Approve March 9, 2023 minutes.
PASSED UNANIMOUSLY.

3. Protocols and Procedures for Board Reviews

The education proposal procedures and internal reporting documentation process were discussed at length. Additional education proposal review process documentation, guidance and information will be forthcoming from the Board Office.

4. Updates

Two (2) previously approved geology education programs have recently been approved as licensure-qualifying programs. Four (4) distance education programs have also been approved. ES will brief the Board by way of memo on the responses to Board comments related to the distance education programs.

5. Education Reviews

Education Committee Chair Mitchell, P.E. noted that the committee was not able to meet prior to the Board meeting. It was agreed that the education committee will hold a detailed review the two (2) ongoing and three (3) new education proposals until scheduled committee meeting on June 13, 2023. A summary of the comments generated to-date by the Committee Chair Mitchell, P.E. was reviewed.

6. New/Continuing Business

ES repeated from open session that email and communication will occur via the Professional Engineering Committee to discuss how the PE education/experience requirements are currently written in regulation.

7. Adjournment

Motion – Kelly/Mitchell: Move to adjourn.
PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary