

**Minutes of the Meeting
State Board for Architecture**

1411 Broadway; Regents' Room
New York, NY 10018

Present: John Tobin, Chair
Anik Pearson, Vice Chair
Carol Bentel
Nicole Dosso
Latoya Kamdang
Michael Samuelian

Absent: Marcy Stanley
Jitendra Vaidya

Staff: Robert Lopez, Executive Secretary
Marcy McKenna, Assistant in
Professional Education

Guests: Dennis Spillane, Executive Director,
OPD (PT)
Tom Rogers, Director of Investigations,
OPD (PT)
Juan De Jesus, Special Projects Unit
Supervisor, OPD (PT)

February 8, 2023

OPEN SESSION

1. **Motion:** Samuelian/Dosso: That the Board enter Executive Session. PASSED UNANIMOUSLY.
2. The Board resumed the Open Session.
3. **Motion:** Samuelian/Bentel: That the minutes of the August 10, 2022 meeting of the State Board for Architecture be approved. PASSED UNANIMOUSLY.
4. **Board Office Report:** The Board Office report was discussed. The Executive Secretary noted that the Board of Regents approved the SUNY Delhi Bachelor of Architecture program, and that the Architecture website has been redesigned and updated to note current information.
5. **Old Business:**
OPD Conversation: Dennis Spillane, Tom Rogers, and Juan DeJesus from the Office of Professional Discipline (OPD), Board members, and Board Office staff introduced themselves. Mr. Spillane explained OPD's role in enforcement, outlined the process followed when a complaint is received, and the role of Board members at pertinent stages. He explained a Board member's role in moral character screenings, restoration hearings, and direct referrals. Vice Chair Pearson asked how Board members could be more helpful to OPD. Mr. Rogers replied that it would be very beneficial to know where members practice and their areas of specialization for optimal synergy in case assignment; it was agreed that this information would be compiled and posted.
6. **Board Chair Report:** Chair Tobin stated that NCARB's Board of Directors (BoD) has moved forward with a draft resolution to modify its governance structure to diversify its Board composition, accelerate the path to leadership, and to move towards a knowledge and

experience-based BoD. Draft Resolution 2023-E proposes a modification to NCARB's BoD to include four officers, eight at-large Directors, the MBE Director, and the Public Director. NCARB has withdrawn its proposal to change the number of regions from six to four. After hearing additional context and discussion regarding the changes to NCARB's BoD, the State Board recommended that the Department support this concept at the Regional Summit in March. NCARB also conducted an analysis of practice to capture data to inform the next iteration of the ARE; the results are still being analyzed.

7. **Old Business:** *(continued)*

Continuing Education Modernization: The Executive Secretary provided a summary of the changes to the continuing education regulations which were presented to the Regents in December. The regulations are currently out for public comment.

Practice Guidelines: Members Dosso, Bentel, and Samuelian met to review the proposed modifications to the Architecture Practice Guidelines in early February; an additional meeting on February 24 should wrap up receipt of comments.

Women in Architecture Series: Vice Chair Pearson reported attendance remains strong at these seminars. The next seminar will be held in March and will feature architects Suchi Reddy and Karin Payson.

8. **New Business:**

NCARB ARE Update: NCARB introduced free practice exams which can be accessed through their website and early statistics indicate that test-takers who have utilized them are performing better on actual exams than those who have not. Although information pertaining to NCARB's re-examination of the rolling clock was included in the Board's package, this item was not discussed during the Board meeting.

NCARB Region 2 Student/Educator/Practitioner Symposium Summary: The Executive Secretary and Ms. McKenna attended this virtual symposium; information pertaining to the Symposium are included in the Board package.

NCARB Committee Call for Volunteers: NCARB's call for volunteers is due shortly, and Board members are encouraged to sign up for NCARB committees. The Executive Secretary noted that with the current volume of activities occurring within NCARB that it would be helpful to have an additional Board member available to cover the meetings.

NCARB Annual Meeting – Delegate: The NCARB Annual Meeting will be held June 15-17, 2023. Should the Department grant approval for travel to the meeting, the Executive Secretary asked for volunteers to attend should Chair Tobin's schedule not permit his attendance. Members Bentel and Dosso cannot attend, but the other members present said they would give consideration to their attendance.

Elections – Chair and Vice Chair:

Motion: Tobin/Samuelian: That Vice Chair Pearson be elected as Chair. PASSED UNANIMOUSLY.

Motion: Tobin/Samuelian: That Member Dosso be elected as Vice Chair. PASSED UNANIMOUSLY.

New Board Member Search: Members Samuelian, Vaidya, and Tobin will complete their second terms on the State Board in 2024. The Executive Secretary asked members of the Board for prospective candidates' names and explained the need to have demographic diversity on the Board. Members proposed several candidates and outreach to them was discussed.

9. **Other Board Member Topics for Future Meetings**: None raised.
10. Motion: Samuelian/Kamdang: Moved to adjourn. PASSED UNANIMOUSLY.

The next meeting of the Board will be Wednesday, May 17, 2023, in NYC.

Respectfully submitted,

Robert Lopez, RA
Executive Secretary

DRAFT

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February 8, 2023

EXECUTIVE SESSION

1. The Board conducted a practical exam and after discussion voted unanimously to grant licensure to the candidate.
2. The Board reviewed disciplinary cases.
3. Motion: Samuelian/Bentel: That the minutes of the August 10, 2022 meeting of the State Board for Architecture be approved. PASSED UNANIMOUSLY.
4. Motion: Dosso/Bentel: That the Board resume the Open Session. PASSED UNANIMOUSLY.

Respectfully submitted,

Robert Lopez, RA
Executive Secretary