



## STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY

New York State Education Department  
Office of Professions  
89 Washington Avenue  
Albany, NY 12234

December 8, 2022  
~ 9:30am ~

### OPEN SESSION MINUTES

#### **Primary Board Members Present:**

- M. Noviello (Chair)
- J. Martin (Vice Chair)
- B. Holbriiter
- W. Kelly
- J. Patota
- L. Woods
- T. Mitchell
- S. Roseen

#### **Extended Board Members Present:**

- None

#### **Board Members Absent:**

- D. D'Angelo
- D. Franzl
- R. Frandina
- A. Friedman

#### **Department Personnel:**

- E. Greppo – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

#### **Visitors:**

- John Nadeau – NYSCPG
- Emily Whalen – NYSAPLS
- Mark Kriss – NYSSPE

## 1. Call to Order – Open Session

Chair Noviello called the Open Session to order.

## 2. Meeting Minutes

The Open Session meeting minutes from September 8, 2022, were reviewed.

Motion – Mitchell/Holbriiter: Approve September 8, 2022 meeting minutes. PASSED UNANIMOUSLY.

## 3. Chair Report

Chair Noviello deferred commentary until committee reports.

## 4. Vice Chair Report

Vice Chair Martin deferred commentary until committee reports.

## 5. Executive Secretary Report

The Executive Secretary (ES) acknowledged the reappointment of A. Lopez and W. Shover as Extended Board members.

The final National Association of State Boards of Geology (ASBOG) paper and pencil exam held in October 2022. A computer-based format begins with the Spring 2023 exam administrations.

Three (3) Board members completed an OP Professional Discipline refresher training course on 12/6/2022. The training is offered through the Office of Professional Discipline (OPD) biannually and all members are welcome to attend refreshers virtually.

Recent Office activities include:

- Interviews for Professional Engineering, Land Surveying and Professional Geology candidates in process. Board Office continues to solicit Board Member Candidates. Thanks to the member organizations for helping to spread the message. Board Office focus on meeting all elements of statutory requirements while committing to a diverse expertise and all measures of diversity. The Board is short one (1) Professional Engineer to fulfill statutory membership requirement.
- Training sessions are available to Board Members to review the tools used to facilitate application review. There are approximately 250 exam and endorsement applications in queue. Membership should be commended for those contributing to reducing the backlog which peaked at over 800.
- The Office of Professions (OP) website migrated to a modern and mobile-friendly platform on December 4, 2022. The public and Board Members are encouraged to submit feedback on the web content and interface.

The SharePoint based 'Board Members Only' website has replaced the previous web-based version. All Board document filing and collaboration will be conducted through the SharePoint interface.

- The New York State Department of State (NYS DOS) recently amended its regulations concerning the minimum standards for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the New York State Energy Conservation Construction Code (Part 1203), effective 12/30/2022. As this Rule impacts the Engineering and Architecture professions and references SED Engineering and Architecture practice guidelines, an advisory notice was added to the OP Engineering and Architecture website pages on 12/7/2022.
- Information (annual conference and legislative) trackers are being developed for PE, LS, and PG matters. The tracking documents will reside on the new SharePoint Board Members Only website for Board Member information and planning purposes.
- ES reviewed the current board meeting attendance options as allowed by Open Meetings Law. As law and policy may change associated with member meeting attendance options, revised protocol will be shared with membership. Members may be afforded remote SED office opportunities to attend board meetings while abiding by open meetings law. However, in-person attendance is expected under normal circumstances to foster the most productive engagement.

#### **6. Access to the Professions Committee Report**

Access Committee Chair Patota reported intention to complete draft STEM presentation for access/outreach purposes. She requests from the ES locations/contacts for engineering or geology presentations (both in-person and virtual). Member Woods indicated that the PE Societies and Councils may be interested. Other potential organizations include DOT, DEC, OGS, SUNY, & K-12. ES requested an Access committee meeting in Q1 2023 where further discussion on these topics will occur.

#### **7. Legislation Committee Report**

Legislation Committee Chair Martin indicated that after 1/1/2023, newly introduced or reintroduced bills will be reviewed for relevance to board profession monitoring and impact. ES noted they will be maintained on the tracker. NYSSPE was also encouraged to inform ES of any bills of interest.

Mark Kriss of NYSSPE stated there is a likely bill reintroduction in 2023 related to engineering education requirements.

#### **8. Land Surveying Committee Report**

Land Surveying Committee Chair Holbriiter reported that the committee met on 11/17/2022 where the October 2022 land surveying examinations results were reviewed. Questions were also selected for the upcoming April 2023 exam.

It was discussed that the development of additional exam questions may be prudent due to the evolution of the profession. The next committee meeting is tentatively scheduled for 1/6/2023 (virtual) to review exam challenges and discuss 2023 objectives.

The New York State Association of Professional Land Surveyors (NYSAPLS) will hold its annual conference 1/18-1/20/2023 in Verona, NY. Land Surveying Committee Chair Holbitter and other Board Member Land Surveyors indicated their intention to attend. ES stated intention to provide Board Office led presentations in the future at both organization and educational outreach opportunities. The Board Office is invited by letter to the board by NYSAPLS conference to audit and/or participate in programming on 1/20/2023 related to applications and licensure. Further coordination with NYSAPLS is underway to affect this cooperative outreach.

ES noted that NYSAPLS will host a webinar on the state of Minimum Technical Standard (MTS) development on 12/9/22. Emily Whalen (NYSAPLS) noted to the board that an MTS roundtable discussion is scheduled at their annual conference.

#### **9. Professional Engineering Committee Report**

Committee Chair Martin mentioned that application review procedures and protocols should be reviewed as committee. ES Greppo requested that Q1 2023 meetings be established by committee chairs for PE, LS, and PG. ES will attend all committee meetings related to those discussions on application reviews.

#### **10. Education, Experience & Examinations Committee Report**

Education, Experience & Examinations Committee Chair Mitchell stated that there were no new proposals received and no committee meeting held. However, replies from two (2) prior program proposal reviews were received and will be covered in the Executive Session.

#### **11. Environmental Committee Report**

Committee Chair Patota did not have any committee information to report.

#### **12. Continuing Education Committee Report**

Continuing Education Committee Chair Woods did not have any committee information to report.

#### **13. Project Delivery Methods Committee Report**

Committee Chair D'Angelo was absent. No board members had any committee information to report. ES reported that he had spoken to Committee Chair D'Angelo before the meeting and there was no information to report.

#### **14. Geology Committee Report**

Geology Committee Chair Kelly reported that committee members reviewed nominations for Board member candidates. The committee is working on Geology Practice Guidelines and expects draft ready for review in early 2023. Member Patota mentioned that she and Member Franzi presented at Geology Days, hosted by the New York State Council of Professional Geologists (NYSCPG) in October 2022. Member Patota and ES Greppo remotely attended the ASBOG annual meeting on 10/26/2022.

**15. Construction Supervision Committee Report**

Committee Chair D'Angelo was absent. No Board Members had any committee information to report. ES reported that he had spoken to Committee Chair D'Angelo before the meeting and there was no information to report.

**16. Continuing Business**

ES reminded Board Members that the Non-Employee Information (NEIF) forms must be updated every two years and several members were provided with form for completion

The current Board committee chairs and member rosters were reviewed and modifications proposed. The ES will update the document and committee descriptions and will recirculate to the board via the board members only page.

**17. New Business**

Discussion was held for the 2023 Board Chair and Vice-Chair Board Member positions.

Motion – Holbritter/Patota: Move to nominate Chair Noviello for 2023 term. UNANIMOUSLY PASSED.

Motion – Mitchell/Noviello: Move to nominate Vice-Chair Martin for 2023 term. UNANIMOUSLY PASSED.

ES reminded that next board meeting is scheduled for Thursday, March 9, 2023, at 9:30 a.m. in Albany. The Board will also meet on 6/8/2023, 9/7/2023 and 12/7/2023, with locations for those three (3) meetings TBD. NYSSPE offered their conference location in Rochester for consideration to host the June board meeting. ES acknowledge the offered and will review internal policies to determine if offer may be formally accepted.

**18. Executive Session and Adjournment**

Motion – Mitchell/Holbritter: Move to break 45 minutes for lunch and reconvene for Executive Session at 12:30p. UNANIMOUSLY PASSED.

Respectfully Submitted,

Eric Greppo, PE  
Executive Secretary