



STATE BOARD FOR ENGINEERING, LAND SURVEYING & GEOLOGY

New York State Education Department
Office of Professions
89 Washington Avenue
Albany, NY 12234

December 8, 2022
~following open session~

EXECUTIVE SESSION MINUTES

Primary Board Members Present:

- M. Noviello (Chair)
- J. Martin (Vice-Chair)
- B. Holbriiter
- W. Kelly
- J. Patota
- L. Woods
- T. Mitchell
- S. Roseen

Extended Board Members Present:

- None

Board Members Absent:

- D. D'Angelo
- D. Franzl
- R. Frandina
- A. Friedman

Department Personnel:

- E. Greppo – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

Visitors:

- None

1. Call to Order

Chair Noviello called the Executive Session to order.

2. Meeting Minutes

The Executive Session meeting minutes from September 8, 2022, were reviewed.

Motion – Mitchell/Holbriiter: Approve September 8, 2022 minutes. PASSED UNANIMOUSLY.

3. Waiver Requests

Two (2) waiver requests of the NCEES FE examination were reviewed by the Board, considering each applicant's education and experience.

Motion – Kelly/Woods: Grant FE exam waiver to Applicant 1. PASSED UNANIMOUSLY.

Motion – Martin/Kelly: Grant FE exam waiver to Applicant 2. PASSED UNANIMOUSLY.

4. Discipline Issues

The Board did not review any disciplinary actions as published by the NYSED Office of Professional Discipline (OPD).

ES reminded all board members not to discuss or share information on ongoing OPD casework.

ES will post Professional Conduct related Rules of the Board of Regents and guidance to the members only page.

OPD may be invited to present on discipline protocols and procedures during the 3/8/2023 Board Meeting.

5. Application Experience Reviews

ES reminded Board Members to share any technical issues with application experience review system.

6. Education Reviews

The Board reviewed and discussed ongoing education proposal reviews from two (2) institutions. Education Committee Chair Mitchell will organize board/committee comments to ES. ES will provide summary memos to the NYSED PEPR unit based on Board input.

Proposed changes to the education proposal review procedures were discussed. ES to make revisions based on board discussed and recirculate. Additional conversations will be held internal to NYSED to concerning procedures to maximize efficiency and quality of reviews.

7. Continuing Business

None.

8. New Business

Engineering Bachelor-level program course variations were discussed.

9. Adjournment

Motion – Mitchell/Martin: Move to adjourn. PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary

DRAFT