

**Minutes of the Meeting
State Board for Architecture**

Via Webex

Present: John Tobin, Chair
Anik Pearson, Vice Chair
Carol Bentel
Nicole Dosso
Latoya Kamdang (PT)
George Miller
Michael Samuelian
Marcy Stanley
Jitendra Vaidya

Staff: Robert Lopez, Executive Secretary
Marci McKenna, Assistant in
Professional Education

Guests: Georgi Ann Bailey, AIANYS
Michael Burrridge, AIANYS (PT)

February 9, 2022

OPEN SESSION

1. **Motion:** Pearson/Stanley: That the Board enter Executive Session. PASSED UNANIMOUSLY.
2. The Board resumed the Open Session.
3. **Motion:** Pearson/Miller: That the minutes of the November 10, 2021 meeting of the State Board for Architecture be approved. PASSED 8-0; Abstention - Samuelian
4. **Board Chair Report:** Chair Tobin asked if the Executive Secretary would outline the responsibilities and probable time commitment inherent in the positions of Board Chair and Vice Chair for the benefit of potential officeholders. The Executive Secretary mentioned the commitment for Board meeting preparation and various NCARB meetings during the year. Member Samuelian suggested that there is no mandate that the Board Chair or Vice Chair attend NCARB meetings on behalf of New York; the responsibility could be given to other Board members who have interest, as has been done in the past.
5. **Board Office Report:** The Executive Secretary gave the Board office report. He has been serving as the Acting Secretary for the State Board for Engineering, Land Surveying, and Geology since mid-December. The search to fill this position has begun. The Executive budget proposal includes two items of note: an extension of design-build authorization under existing criteria through 2027, and language that proposes a transfer of 42 health professions overseen by the Department to the Department of Health, the latter of which is opposed by the Board of Regents.
6. **Old Business:**
Continuing Education Modernization: The Executive Secretary has given draft regulations to OP leadership for review. The draft aligns closely with NCARB's CE guidelines with minor tweaks. After brief discussion, the Board agreed in principle to the concept of keeping the HSW subject areas broad and in line with the six NCARB categories – practice management, project

management, programming & analysis, project planning & design, project development & documentation, and construction & evaluation.

Practice Guidelines: On hold due to staffing constraints.

Building Officials' Follow up: The Executive Secretary reported that the NYS Department of State adopted amendments to Part 1203 (Minimum Standards for Administration and Enforcement) that included recommendations made by the design Boards relative to requirements for sets of construction documents and building permit forms.

Proposed Amendment to Part 29 – DoB Filings: The Executive Secretary spoke with NYSSPE regarding a proposed amendment to Part 29 of the Regents' Rules. He asked that further conversations between NYSSPE and AIANYS occur to come up with a collaborative approach on this issue that is agreeable to both entities and practitioners in the field for the Department and Board to review. Vice Chair Pearson relayed her issues with the current DoB Now system to the Board.

Women in Architecture Series: Vice Chair Pearson noted that participation in this initiative continues to be robust into its third season, aided by the provision of virtual access; 550 people have participated and there are mentees inside and outside of the U.S.

7. **New Business:**

NCARB Updates – IPAL seminar and January '22 Pre-BoD Meeting: The Executive Secretary summarized an IPAL seminar he attended in November 2021. Of note was the relatively small number of individuals who have successfully completed the program as designed with 20 finishing since IPAL's introduction in 2015. NCARB distributes a list of topics to be discussed at their Board of Directors' meeting in advance, and this communication was also discussed.

Election of Chair and Vice Chair:

Motion: Miller/Samuelian: That Chair Tobin be reelected as Board Chair. PASSED UNANIMOUSLY.

Motion: Miller/Stamley: That Vice Chair Pearson be reelected as Vice Chair. PASSED UNANIMOUSLY.

8. **Other Board Member Topics for Future Meetings**: None raised.

9. Motion: Samuelian/Bentel: Moved to adjourn. PASSED UNANIMOUSLY.

The next meeting of the Board will be Wednesday, May 11, 2022, tentatively scheduled for NYC.

Respectfully submitted,

Robert Lopez, RA
Executive Secretary

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EXECUTIVE SESSION

1. The Board conducted a practical exam and after discussion voted unanimously to grant licensure to the candidate.
2. The Board discussed whether an age limit should be placed on projects eligible to be used by candidates during the practical exam. Most Board members were in favor of restricting projects to those completed during the 15 years immediately preceding a candidate's application. The Executive Secretary said that the statute may grant the Board broad authority to impose that condition, but he will bring this request to OP attorneys to see if this restriction is statutorily permitted.
3. The Board reviewed disciplinary cases.
4. Motion: Pearson/Miller: That the minutes of the November 10, 2021 meeting of the State Board for Architecture be approved. PASSED 8-0; Abstention - Samuelian
5. Motion: Miller/Samuelian: That the Board resume the Open Session. PASSED UNANIMOUSLY.

Respectfully submitted,

Robert Lopez, RA
Executive Secretary